

EXECUTIVE DIRECTOR
Lowcountry Community Action Agency, Inc.

Requirements: Must have a Bachelor's Degree in Social Science, Business Administration, Education, Law or other field relative to the position responsibilities. Recognized administrative ability and proven experience in administration of a sizeable organization; and/or equivalent combination of acceptable training and experience. Must have experience and /or knowledge in fiscal management and grants administration. Must have access to reliable transportation at all times. Must be able to travel on demand. Must have a valid driver's license.

Additional Requirements: Primary responsibility for administering the total day-to-day operations of Lowcountry Community Action Agency, Inc., and all of its programs; coordinate the agency's efforts with established community agencies; establish policies and procedures; and act as the liaison between staff and the Governing Board.

Bachelor's Degree Preferred

All interested applicants must apply at Indeed.com and [SC Works.org](http://SCWorks.org).

Application Deadline: September 30, 2018
Lowcountry Community Action Agency is an Equal Opportunity Employer